

## COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

### Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing [cefadmin@selby.gov.uk](mailto:cefadmin@selby.gov.uk). Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the Word form by email to [cefadmin@selby.gov.uk](mailto:cefadmin@selby.gov.uk). We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

### Which Community Engagement Forum is this application to?

**Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).**

Central CEF	
Eastern CEF	
Southern CEF	
Tadcaster & Villages CEF	x
Western CEF	

## COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

### Section one: About your organisation

#### Q1.1 Organisation name

1 <sup>st</sup> Tadcaster Scout Group
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#### Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
The Old Orchard Scout HQ, Fir Tree Crescent Tadcaster N Yorkshire LS24 9HY	
Telephone number one	Email address (if applicable)
01937 531982	williamhirst@live.co.uk
Telephone number two	Web address (if applicable)
01937 530521	<a href="https://www.tadcaster-scouts.org.uk">https://www.tadcaster-scouts.org.uk</a>

#### Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mr	John Frederick	Swift
Position or job title		
Group Scout Leader		

#### Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	x
Voluntary or community group	x

Other	Please describe	
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**When was your organisation set up?**

Day	01	Month	01	Year	1943
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**Q1.5 Reference or registration numbers**

Charity number	XN70795
Company number	
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

**Q1.6 Is your organisation VAT registered?**

Yes		No	x
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*Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.*

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### Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

#### Q2.1 What is the title of your application?

Refurbishment of the toilets at the scout hut to provide a disabled toilet and improve the existing boys' and girls' toilets

#### Q2.2 Please list the details of your application (500 words limit)

Over the last few years the 1<sup>st</sup> Tadcaster scouts has expanded significantly  
There are now:

2 Beaver colonies for children aged 6-8 (49 children in total)  
2 Cub packs for children aged 8-10 (59 children in total)  
2 Scout troops for children aged 10-14 (49 children in total)  
an Explorer and Young Leader group for children aged 14-18 (36 children in total)

There are scouting activities taking place 5 nights / week at the scout hut and a total of 193 local children are involved.

They are supported by a team of 30 leaders and volunteer supporters.

The 1<sup>st</sup> Tadcaster scouts recently decided to open up their facilities to other organisations following the closure of (or restriction of access to) various local community facilities previously used by various child and youth groups {these include The Girls' Sunday School in Tadcaster, Stutton Church and Stutton village hall.}

The scout hut is now used by The Stutton Playgroup in addition to the Scouts, Cubs, Beavers and Explorers.

The toilets were one area which was identified as being a priority for improvement to ensure that they met statutory access and hygiene rules.

We have attached a costed proposal for refurbishment and improvement of the toilets.

#### Q2.3 Is there a specific date your applications needed to be funded by?

ASAP

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**Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)**

Which objective?	How will you achieve this?
<p>Objective 1:</p> <p>Theme 3 – community leisure, culture and education</p>	<p>Widening the use of the scout hut as a community venue supports the ongoing development of both the Scouts and the Stutton playgroup along with the active inclusion of senior citizens in activities at the play group to promote community cohesion and understanding</p> <p>The scouts is both a voluntary and a community group.</p> <p>The scouts is run by unpaid volunteers.</p> <p>Scouting is an expanding, active leisure provision meeting a growing local demand.</p> <p>The scouts and explorers cater specifically to teenagers and promotes social development.</p> <p>The recent expansion of numbers of children and of organisations using the scout hut demonstrates increasing community accessibility to this community facility.</p>
<p>Objective 2:</p> <p>Theme 4 – community safety, health and well being</p>	<p>Scouting is a constructive, creative and active leisure activity that increasing numbers of children in Tadcaster are becoming involved with.</p> <p>Scouting supports young people to take a more active role in civic society as they grow up.</p> <p>The scouts were involved in community support events following the 2015 floods.</p>

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### Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

The Tadcaster scout hut is in the centre of the 'Tadcaster and Villages' CEF area. Attendees are drawn from the whole of this area.

Due to the significant increase in the intensity of use of the scout hut (as outlined above) along with statutory requirements regarding hygiene and disabled access refurbishment of the toilets at the scout hut is essential.

### Q2.6 How much funding are you requesting? £1,000

We would like to apply for the maximum allowable amount which we understand may be **£1000** - if it is possible to apply for more than this i.e. 50% of the total expenditure with us 'match funding' the remaining 50% we would like to apply for £4868.

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
<b>Strip out old toilets and dispose of rubbish</b>	480.00
<b>New lighting and extractor fans</b>	572.00
<b>New cubicles</b>	4189.12
<b>New sanitary ware</b>	4101.75
<b>New water heaters</b>	153.25
<b>Re decoration</b>	151.75
<b>Flooring</b>	90
<b>Total Cost</b>	<b>9737.87</b>

### Q2.7 Is the total cost of the application more than the amount you are requesting?



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Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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If yes, where will you get the other funding from and has this been secured

The scouts have been actively fundraising through involvement with the Tadcaster Christmas Market, Magnets bonfire, a sponsored 100km bike ride, a Christmas 'Santa's Sleigh', - further fundraising is planned including a 'coast to coast sponsored walk. We will also use our reserves to part fund this project.